



G R E S H A M

QUALITY ASSURANCE POLICY STATEMENT

Gresham Office Furniture Limited is well established in the manufacture and supply of Gresham range of office furniture products, as detailed in current sales literature.

We are dedicated to securing long term sustainability and profitability of the company. This is achieved by identifying internal and external interested parties and producing quality products and services, which satisfy these requirements.

We are committed to the continual improvement of the quality management system. This achieved by the maintenance of the quality system, management reviews, internal audits and independent audits which can also include customers.

Management objectives are set at the management review meeting, they are in line with the strategic direction of the company and take into consideration internal and external requirements.

These objectives are reviewed throughout the year. In order to achieve these objectives, it is the policy of Gresham Office Furniture Limited to establish and maintain an effective and efficient Quality Assurance Management System planned and developed in conjunction with all management functions. Determination of conformance of work to contract and regulatory requirements is made on the basis of objective evidence of quality of product/service.

The Quality Assurance Management Systems of Gresham Office Furniture include the manufacture, inspection, packaging and supply of the Gresham range of office furniture products based upon the requirements of BS EN ISO 9001:2015.

The Quality Representative has the authority, responsibility and organisational freedom to establish and maintain the necessary Quality Assurance programme, to recognise quality problems, to initiate, recommend or provide solutions to these problems, to verify satisfactory implementation of solutions and to promote the awareness of customer requirements throughout the organisation.

In the case of any conflict between other members of staff/management and the Quality Representative, this will be resolved by the undersigned taking into account all specifications or customer requirements and will not negate any applicable requirements.

This policy is available to interested parties on request.

Signed:

Dated: 4th January 2023
Managing Director